

KMA Bodilly is a progressive, mid-sized Certified Public Accounting Firm in Madison, Wisconsin. KMA Bodilly's headquarters is located at 1200 John Q. Hammons Drive, Suite 500, Madison, WI 53717. The firm has additional offices in Verona, Chicago, and Lodi.

We are looking for a 4-year degree with the CPA designation or ability to acquire it in the next 1 to 2 years. 1-3 years of work experience is preferred.

The Staff Accountant position is responsible for building and maintaining client relationships while accommodating the client's accounting needs from daily operations to end of the month financial statements. The staff accountant is the direct contact for the client. Accounting services provided by the staff accountant include but are not limited to the following:

- Accounts Receivable
- Accounts Payable
- Bank Reconciliations
- General Ledger Entries
- Payroll Processing
- Payroll Tax Filing
- Sales Tax Filing
- Financial Statement Preparation and Analysis

The Staff Accountant is also responsible for issuing invoices and managing collections for their assigned clients. Additional expectations include attending networking events and continuous development working towards the ability to provide higher level CFO Services.

Key Skills of a Successful Staff Accountant

- Understands and meets client deadlines
- Understands and abides by payroll tax and accounting laws and regulations
- Team player with a positive attitude and willingness to learn
- Displays initiative to take on new work outside of comfort zone and applies knowledge learned
- Takes ownership of personal career goals and seeks out advisors within the firm to help achieve aspirations
- Displays problem-solving skills and effective, insightful and timely communication skills

We offer competitive compensation and an excellent benefits package. In addition, we strive to provide and maintain a positive work environment where each employee feels encouraged to contribute to our processes, decisions, planning and culture.

KMA Bodilly was recently awarded by the Wisconsin School of Business the Dane County Small Business Award. This prestigious award recognizes successful Dane County businesses that have rewarding workplace environments and contribute to the community.

KMA Bodilly CPAs & Consultants, S.C. is an Equal Opportunity Employer